

## **CERTIFICATE OF NEED**

### **2010 Training Schedule**

Below is the 2010 Training Schedule for the Certificate of Need (CON) Evaluation Section. These trainings are designed to better educate interested parties about the CON process, improve communication, enhance the understanding of the CON program, and offer insight into recent and upcoming changes such as the online application and survey systems.

#### **1) Web-based Annual Survey Training (Southfield)**

*Date:* Tuesday, February 9, 2010

*Time:* 10:00 AM to 12:00 PM

*Location:* Blue Care Network, 20500 Civic Center Drive, Southfield, Michigan

#### **2) Web-based Annual Survey Training (Grayling)**

*Date:* Tuesday, February 9, 2010

*Time:* 2:00 PM to 3:30 PM

*Location:* Mercy Hospital Grayling, Crawford Room, 1100 Michigan Avenue, Grayling, MI 49738.

#### **3) Web-based Annual Survey (Lansing)**

*Date:* Tuesday, February 16, 2010

*Time:* 10:00 AM to 12:00 PM

*Location:* 320 S. Walnut St., Lewis Cass Building, 3<sup>rd</sup> Floor, Lansing, Michigan 48913

*Purpose:* The trainings above will demonstrate how to complete the 2009 Web-based annual survey required of all approved CON providers, as well as inform responders on changes from the 2008 annual survey. Anticipated release of the 2009 Annual Survey (Web) is Monday, March 1, 2010. See Registration Information at end of Training Schedule page.

#### **4) Web-based Annual Survey & Online Application System (Kalamazoo)**

*Date:* Thursday, February 25, 2010

*Time:* 1:30 PM to 3:30 PM

*Location:* Bronson Health Care Group Corporate Office (Upjohn Building), 301 John Street, Kalamazoo, Michigan 49007

*Purpose:* This training will demonstrate how to complete the 2009 Web-based annual survey required of all approved CON providers, as well as inform responders on changes from the 2008 annual survey. Anticipated release of the 2009 Annual Survey (Web) is Monday, March 1, 2010.

This training also will demonstrate steps for registering for the online system, searching for information, generating reports, and completing and submitting letters of intent, amendments, emergency CONs, nonsubstantive and substantive applications, as well as paying the application fee online. See Registration Information at end of Training Schedule page. See Registration Information at end of Training Schedule page.

#### **5) Online Application System (Lansing)**

*Date:* Tuesday, March 23

*Time:* 10:00 AM to 12:00 PM

*Location:* 320 S. Walnut St., Lewis Cass Building, 3<sup>rd</sup> Floor, Lansing, Michigan

*Purpose:* This training will demonstrate steps for registering for the online system, searching for information, generating reports, and completing and submitting letters of intent, amendments, emergency CONs, nonsubstantive and substantive applications, as well as paying the application fee online. See Registration Information at end of Training Schedule page.

**Registration:** To register for any of the above trainings, please send your name, company name, and phone number with the training number and location to Rose Moye at [Moyer1@michigan.gov](mailto:Moyer1@michigan.gov). Questions, please call 517.241.3344. Registration for individual sessions will open 30 days prior to training event.